



CBC Credit Reporting Subscription Instructions

Credit Bureau Connection is a full-service authorized reseller for all three credit reporting agencies. Please review the instructions below to assist in completing the subscriber agreements necessary to obtain credit reporting access. Please complete the following items and fax to New Account Processing at 904-354-6332.

Required Documents to be Faxed:

- 1. The 11 page Experian and TransUnion Service Agreement, which includes the Membership Application on page 1**

Instructions:

Page 1: Complete all requested information and have the dealer/principal sign at the bottom.

Page 2: Enter the date and then the dealership name as the Subscriber.

Complete the company information in the box at the bottom of the page using the physical address of the dealership, and have an authorized representative sign and date.

Leave the last line in the box blank for the CBC's representative signature.

Page 11: Complete the company information in the box at the bottom of the page using the physical address of the dealership, and have an authorized representative sign and date.

- 2. Fax a copy of your Business license or DMV license**
- 3. Fax back the signed Fee Schedule ("Exhibit C")**
- 4. Fax back the User Name and Password Request Form if applicable**
- 5. Onsite Inspection Notice: A representative from CRM Global will be contacting the primary contact identified on the Membership Application to schedule an appointment for the onsite inspection. Please be prepared to accept their call and arrange for an appointment with the onsite inspection representative at your earliest convenience.**

IMPORTANT

Please include a copy of your company's business license or DMV license

If business or DMV license is not received, service will be interrupted

Please fax to New Account Processing at 904-354-6332

Thank you,
Credit Bureau Connection



FEE SCHEDULE
("Exhibit C")

BUREAUS AVAILABLE

- EXPERIAN REPORT
- EXPERIAN FICO AUTO 2
- EXPERIAN OFAC
- EXPERIAN FACS+

Individual/Joint

- TRANSUNION REPORT
- TRANSUNION FICO AUTO 2
- TRANSUNION OFAC
- TRANSUNION HIGH RISK FRAUD ALERT

OPTIONAL PRODUCTS

- RISK BASED PRICING RULE CREDIT SCORE DISCLOSURE NOTICE
- RED FLAGS RULE HEADER AND ENHANCED ID VERIFICATION
-

Add'l Charge

Notes:

- (1) These prices do not include FACTA cost recovery surcharges, enhanced OFAC options, enhanced scoring services, state and local taxes if applicable, Colorado surcharges, or other ancillary options available from the credit bureaus. Additional charges may apply for these additional services. Please contact us for further details
- (2) A minimum monthly billing of \$25.00 per bureau per month
- (3) TransUnion and Experian service requires a one-time, 3rd party on-site compliance inspection fee of \$150.00
- (4) NOTE: \$35.00 cancellation fee if on-site inspection is cancelled by customer.

**PLEASE FAX THIS DOCUMENT TO: Credit Bureau Connection
ATTN: New Account Processing
FAX# (904) 354-6332**



Credit Bureau Connection accepts cards

This is an optional way for you to pay the monthly invoices

CREDIT CARD REQUISITION

CARD NUMBER: _____ EXP. DATE: _____ SECURITY DIGITS: _____

CARD HOLDER NAME: _____

BILLING ADDRESS: _____

Street City State Zip

CARD TYPE (Please Check)

- VISA
MASTERCARD
AMEX
DISCOVER

TYPE OF SALE

Use this card to pay my monthly invoice: YES

I AGREE TO PAY THE CHARGES AS STATED IN THE FEE SCHEDULE ABOVE AND ACKNOWLEDGE THERE MAY BE ADDITIONAL CHARGES INCURRED FOR SERVICES IDENTIFIED IN THE NOTES SECTION BELOW THE FEE SCHEDULE.

(Printed Name)

(Company Name)

(Signature)

(Date)